Webselect Ltd Privacy Policy

Webselect Ltd want you to know what information we collect when you visit our web site, why we collect it and what we will do with it.

In simple terms, we like to see the numbers of visitors who come to our web site and what they look at, it helps us understand how to make our web site more effective. But importantly, unless you contact us by telephone, email or post we will not be able to personally identify you in any way.

We never trade or pass any of this information to anyone for any reason.

Notes

- A paper copy of this policy is kept at the registered office of Webselect Ltd
- A copy of this policy has been made available to all staff members who are responsible for circulating this policy as appropriate to interested parties
- This policy will be reviewed annually
- This policy should be considered as part of a set of policies that include: Environmental Policy, Equal Opportunities Employment Policy, Privacy Policy, Accessibility Policy and the Health and Safety Policy

Signed on behalf of Webselect Ltd by Mark Walker July 1st, 2009

Registered Office Address:
54-55 Fore Street, Chudleigh, Devon. United Kingdom. TQ13 0HY

WebSelect Ltd is a company registered in England and Wales with company number 3563315
VAT Registered Number: GB-712 1974 49

INFORMATION COLLECTION AND USE

Webselect Ltd is the sole owner of the information collected on this site. We will not sell, share, or rent this information to others in ways different from what is disclosed in this policy. Webselect Ltd collects information from our users at several different points on our website.

COOKIES, IP ADDRESSES AND STATISTICS

A cookie is a piece of data stored on the user's hard drive containing information about the user. We do not require any form of login or user account for this website. If a user rejects the cookie, they may still use our site.

An Internet Protocol (IP) address is a numerical identification that your computer or other browsing device sends out. We use cookies and IP addresses to analyse trends, administer the site, track user's movement, and gather broad demographic information for aggregate use. Cookies and IP addresses are not linked to personally identifiable information.

YOUR EMAIL AND CONTACT DETAILS

If you plan to use our Contact form to get in touch with us, be aware that your personal email address will be revealed in our email applications. Your email address will only be used for communication between ourselves and you. Email addresses will not be passed to any third parties. Your email address and any associated contact details delivered by email may be stored on our secure Customer Relations Management system for our internal use. We manage our own web servers too, so your information never passes through a third-party system.

SENDING DOCUMENTS TO ERSKINE

If you use this website or your email account to send us documents or images relating to a possible project, rest assured that we treat all documents with the strictest of confidence. All information will be used only by the Webselect Ltd team to analyse potential projects. If we no longer need the documents you send us, they will be safely deleted from our systems. Webselect Ltd are happy to sign a Non-disclosure Agreement (NDA) or other legal document if required.

SECURITY

This website takes every precaution to protect our users' information. When users submit sensitive information via the website, your information is protected both online and off-line.

All of our users' information, not just the sensitive information mentioned above, is restricted in our offices. Only employees who need the information to perform a specific job are granted access to personally identifiable information.

All of our employees are kept up-to-date on our security and privacy practices. Every quarter, as well as any time new policies are added, our employees are notified and/or reminded about the importance we place on privacy, and what they can do to ensure our customers' information is protected.

Finally, the servers that we store personally identifiable information on are kept in a secure environment, in a secure data centre.

SHARING

Webselect Ltd will, under no circumstances, share with any third party individual IP addresses, email addresses, personal contact details or other information collected through this website or related statistic tracking systems. If information sharing is required, such as to bring in a third party in a project for example, you will be given immediate notice.

EXTERNAL LINKS

This web site contains links to other sites. Please be aware that we at Webselect Ltd are not responsible for the privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of each and every web site that collects personally identifiable information. This privacy policy applies solely to information collected by this web site.

NOTIFICATION OF CHANGES

If we decide to change our privacy policy, we will post those changes on this page immediately so our users are always aware of what information we collect, how we use it, and what circumstances, if any, we disclose it.

DATA PROTECTION

Webselect Ltd are registered under the Data Protection Act 1998 and our registration number is Z5217321